

ELECTRONIC FORM PRODUCT ORDER

FMC 14 (REV. 11-2000)

Please complete the order (including Agency Billing Code) and send to:

FORMS MANAGEMENT CENTER, Department of General Services,**Office of State Publishing, 344 North 7th Street, IMS P-6, Sacramento, CA 95814-0212**

For questions about your order, contact FMC's Automated Forms Consultant at (916) 323-0311.

See reverse for Forms Management Center's terms and conditions.**Note: List STD. forms number ordered on lines 34 — 36 or on a separate page.****SHIPPING ADDRESS**

DEPARTMENT NAME

UNIT

ADDRESS

CITY

STATE

ZIP CODE

IMS CODE (If Applicable)

ATTENTION (First, Last Name)

TELEPHONE NUMBER (Include Area Code)

FMC PRODUCT ORDER

LINE NO	QTY	UNIT	PRODUCT	PRICE	SUBTOTAL
1		EACH	JetForm FormFlow Filler v2.22	70.00	
2		EACH	JetForm FormFlow Filler v2.22 Upgrade*	65.00	
3			STD. AUTOMATED FORMS*		
4		EACH	STD. Automated Form, FormFlow v2.15 Format, Standalone	100.00	
5		EACH	STD. Automated Form, FormFlow v2.15 Format, Network	250.00	
6		EA/YR	Annual Maintenance, STD. Automated Form FormFlow v2.15 (5% per form)		
7			ADOBE ACROBAT STD. FORMS		
8		EACH	STD. Automated Form, Acrobat v4.0 Format, Standalone, Automated	50.00	
9		EACH	STD. Automated Form, Acrobat v4.0 Format, Standalone, Fill & Print	25.00	
10		EACH	Annual Maintenance, STD. Automated Acrobat Form (5% per form)		
11			AUTOMATED CONTRACTS CATALOG		
12		EACH	Automated Contracts Catalog, v4.0 Standalone (1 User, local machine)	600.00	
13		EACH	Automated Contracts Catalog, v4.0 Standalone (1 User, local machine) *Upgrade	300.00	
14		EACH	Automated Contracts Catalog, v4.0 Network (2 or more Users)	1,500.00	
15		EACH	Automated Contracts Catalog, v4.0 Network (2 or more Users) *Upgrade	750.00	
16		EACH	Annual Maintenance, STD. Automated Contracts Catalog (10% per ACC)		
17			AUTOMATED FORMS CATALOG		
18		EACH	Automated Forms Catalog, v2.0 Standalone (1 User, local machine)	500.00	
19		EACH	Automated Forms Catalog, v2.0 Standalone (1 User, local machine) *Upgrade	250.00	
20		EACH	Automated Forms Catalog, v2.0 Standalone, Additional Form	200.00	
21		EACH	Automated Forms Catalog, v2.0 Network (2 or more Users)	1,200.00	
22		EACH	Automated Forms Catalog, v2.0 Network (2 or more Users) *Upgrade	600.00	
23		EACH	Automated Forms Catalog, v2.0 Network, Additional Form	250.00	
24		EACH	Annual Maintenance, STD. Automated Forms Catalog (10% per AFC)		
25			CONSULTING / SUPPORT SERVICES		
26		HOURL	Installation, Training and Configuration	100.00	
27		HOURL	Technical Support (Troubleshooting)	100.00	
28			FORMS DESIGN SERVICES		
29		HOURL	Basic Electronic Forms Design	75.00	
30		HOURL	Electronic Forms Design – Agency Form (Paper Originals)	75.00	
31		HOURL	Custom Application Design	100.00	
32		HOURL	Automated Workflow Routing Services	100.00	
33		HOURL	Retrofitting a Departmental Form to Work with AFC	100.00	
34					
35					
36					

***You must have purchased the previous version of the FMC JetForm product to be eligible for the Upgrade Price.**

If you are unsure about whether you are eligible for the upgrade price, contact the FMC Automated Forms Consultant at (916) 323-0311.

TOTAL**EXPENDITURE AUTHORIZATION (Required for order processing)**

AGENCY BILLING CODE (Please contact your accounting office if unsure of the agency billing code.)

AUTHORIZING OFFICER'S PRINTED OR TYPED NAME

AUTHORIZING OFFICER'S SIGNATURE

DATE SIGNED



ELECTRONIC FORM PRODUCT ORDER

FMC 14 (REV. 11-2000) (REVERSE)

TERMS AND CONDITIONS

Forms Management Center (FMC) designs electronic STD. forms with a generic fill-in ability to accommodate a common use by State customers. Customization of a STD. form is available. For more information, contact FMC at (916) 323-0311.

FMC has statutory responsibility for managing the Statewide Forms Management Program. This ensures the designing, developing and revising of all STD. forms and products are centralized, and have a standardized look and functionality. This uniformity in design standards eliminates inconsistencies, legal ramifications and helps preserve the integrity of the Statewide Standard Forms Program. Therefore, customers cannot modify the design of STD. forms or products. Customers wanting a STD. form or product modified, must contact FMC at (916) 324-9697. Modifications must be approved by the statewide STD. Forms Coordinator and must be made by Forms Management Center.

Annual Maintenance (12 months from date of purchase) is a yearly fee that ensures customers are using the latest revision of a STD. form. It is the responsibility of the customer to renew maintenance agreements and ensure they are using the latest revision of a STD. form.

Unopened products may be returned within 60 days of receipt for exchange only.

To be eligible for an upgrade price, you must own a previous copy of either FormFlow Filler, Automated Forms Catalog, Automated Contracts Catalog, or a STD. Automated Form.

Technical Support for all of FMC products is available on a per-incident basis. For more information, contact FMC Technical Support at (916) 323-0311.

The purchaser is responsible for gaining authorization from all appropriate divisions within his/her department for purchasing and using FMC software, including accounting, information services/data processing, and division management. FMC holds no responsibility for obtaining appropriate authorization from the end-user's department for purchasing or using FMC products.

Electronic forms and products require either JetForm FormFlow Filler v2.15 or v.2.22 or Adobe Reader 4.0. JetForm FormFlow v2.15 and v2.22 are trademarks of JetForm Corporation. You are permitted to use FormFlow Filler on a single workstation if one user license is purchased, or on a limited number of workstations up to the number of licenses purchased. A copy of the complete license agreement for JetForm FormFlow Filler is available from FMC.

The Automated Contracts Catalog and Automated Forms Catalog Standalone Versions are for use on a single workstation. The Network Versions of these products are for use by two or more users who share the applications on the network.